



WASHINGTON COUNTY BUILDING DEPARTMENT

1331 South Boulevard, Suite 214

Chipley, Florida 32428

Phone (850) 638-6195

Fax (850) 638-6304

CONTRACTOR'S COMPETENCY CARD

PLEASE REVIEW THE FOLLOWING

1. A COMPLETE APPLICATION FORM
2. A CURRENT COPY OF YOUR STATE LICENSE AND DRIVER'S LICENSE
3. A CURRENT CERTIFICATE OF INSURANCE FOR GENERAL LIABILITY AND WORKERS' COMPENSATION COVERAGE. IF YOU ARE EXEMPT FROM WORKERS' COMP, PLEASE SUBMIT AN EXEMPTION CARD.

***NOTE:** A COPY OF YOUR POLICY **WILL NOT BE ACCEPTED.** YOUR INSURANCE COMPANY SHOULD ISSUE THE CERTIFICATE TO THE ADDRESS LISTED ABOVE.

FOR YOUR CONVENIENCE, THEY MAY ALSO FAX THE CERTIFICATE TO THE FAX NUMBER LISTED ABOVE.

CERTIFIED CONTRACTORS ARE REQUIRED TO PAY AN ADMINISTRATION **FEE OF \$35.00** AND PROVIDE THE REQUIRED DOCUMENTATION LISTED ABOVE (1-3).

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE WASHINGTON COUNTY BUILDING DEPARTMENT AT THE NUMBER LISTED ABOVE.

CONTRACTOR'S COMPETENCY CARD CONTINUED

Certified contractors are not required to pay a license fee, BUT the application, a copy of current state certification, and certificate of insurance (general liability and workman's comp) is required.

DATE: _____ COUNTY LICENSE #: CONT _____

APPLICANT: _____

DATE OF BIRTH: _____

COMPANY NAME: _____
 (If doing business in the company's name)

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

OFFICE #: _____ CELL #: _____

FAX #: _____ HOME #: _____

EMAIL ADDRESS: _____

There are several different levels of Licenses. Please contact the Washington County Building Department for exact prices between 8 a.m. - 4 p.m.

CONTRACTOR	IN COUNTY	OUT OF COUNTY	OUT OF STATE
GENERAL	\$ 100.00	\$ 150.00	\$ 300.00
BUILDING	\$ 75.00	\$ 150.00	\$ 300.00
RESIDENTIAL	\$ 75.00	\$ 125.00	\$ 200.00
ELECTRICAL	\$ 75.00	\$ 125.00 to \$ 150.00	\$ 200.00 to \$300.00
MECHANICAL <input type="checkbox"/> Class "A" <input type="checkbox"/> Class "B" <input type="checkbox"/> Class "C"	\$ 75.00	\$ 125.00 to \$ 150.00	\$ 200.00 to \$300.00
PLUMBING	\$ 75.00	\$ 125.00 to \$150.00	\$ 200.00 to \$300.00
ROOFING	\$ 75.00	\$ 125.00	\$ 200.00
POOL/SPA	\$ 75.00	\$ 125.00	\$ 200.00
MOBILE HOME INSTALLER	\$ 0.00	\$ 0.00	\$ 0.00

*General, Building, Residential and Mechanical Classifications who have not already done so must register with Florida Construction Industry Board.

**Electrical applicants who have not already done so must register with the Florida Electrical Contractor's Licensing Board.

Applicant's Signature: _____

CONTRACTOR'S PERMIT AUTHORIZATION

This is to certify that the person(s) listed below are employed by me are authorized to sign for permits and transact business, call for inspections, receive C.O.'s for the company identified below. I am responsible for all permits pulled and all work done under my license.

Name of Authorized Person(s)

I understand the Competency Board has the power and authority to discipline a license holder for violations committed by him, his agents, officers, or employees, and I have full responsibility for compliance with all statues, codes and law inherent in the privilege by issuance of such permits.

I understand that it is my sole responsibility as the qualifying contractor to keep this information current and to resubmit a new authorization form each time a change is made to the above employed authorized person(s) listed above that are no longer employed.

Contractor's Name : _____ Date: _____

Contractor's Signature : _____

Company Name: _____ License #: _____

Phone #: _____

STATE OF FLORIDA **COUNTY OF** _____

On _____ day of _____, 20____ personally appeared _____ who is personally known to me or produced _____ to be the signer of the above instrument, and he/she acknowledged that he/she signed it.

Notary Signature: _____ (SEAL)

My Commission Expires: _____