

MSBU Advisory Committee Meeting Minutes 10.13.2020

MEMBER 1	MEMBER 2	MEMBER 3	MEMBER 4	MEMBER 5
Cherry Sherman	Andrea Smith- Blackwood	Kathy Gesslein	Gary Hartman (CHAIR)	Scott Parrish (VICE CHAIR)

- **COMMITTEE ROLE CALL**

- Call to Order @ 6:05pm
- All members present

- **ADOPT PREVIOUS MINUTES**

- Minutes of 10 Aug 2020. Motion to adopt made by Andrea Smith-Blackwood seconded by Kathy Gesslein. Motion carried unanimously.
- Minutes of 15 Sept 2020. Motion to adopt made by Kathy Gesslein seconded by Andrea Smith-Blackwood. Motion carried unanimously.

- **ADOPT AGENDA:**

- A motion was made by Scott Parrish to adopt the agenda as written. Motion was seconded by Kathy Gesslein. Motion carried by unanimous vote.

- **NON-AGENDA AUDIENCE**

- Janine Thomas of 4086 Concord Blvd addressed the committee with questions and concerns on drainage, how the “dedication” was written on the original plat map and what responsibility the county would have for road maintenance. She also inquired as to what the paving plan would be going forward.

- **AGENDA ITEMS**

- **Invocation Discussion (Tabled from 15 Sept) - Gary Hartman:** After some discussion amongst committee members and those in attendance a motion was made by Scott Parrish to allow for an invocation at the beginning of the meeting. Motion was seconded by Cherry Sherman. Some additional discussion followed and a vote was taken reflecting 1 Yes and 4 No. Motion did not pass.

- **Public Comments (Tabled from 15 Sept) - Kathy Gesslein:** Continued discussion on opening a section of the meeting for public comments. Gary Hartman had presented the idea to the BOCC and the response was very cautious. This was discussed with the committee however the committee members still thought it would be a good idea and could be addressed on a trial basis if need be. A motion was made by Kathy Gesslein to allow a portion of the meeting to be dedicated for Public Comments. Motion was seconded by Scott Parrish. Vote was taken with 4 Yes and 1 No. Motion carried.
- **Concurrent participation on MSBU/SHCA Committees – Scott Parrish:** Scott mentioned this for discussion to get a feel on how the MSBU Committee would feel if he accepted a position on the SHCA committee. After much discussion it was determined that there is nothing that prevents the participation on the SHCA and MSBU Committees at the same time. It was determined that this item does not require a vote.
- **Revisit procedure to increase assessment – Scott Parrish:** Scott is concerned that we need to keep addressing how to get the rate increased. The coordinator informed the committee that he was working with the County Administrator to set a meeting with folks in Ft Walton to discuss MSBU operation and a way forward. This is an on-going effort that is dependent on personnel availability. The coordinator will continue to work with the administrator. Informational only no vote required.
- **GSG Closeout – Scott Parrish** There is concern that the MSBU Committee did not get what it was originally hoping to get out of the audit. It had been a desire to have a roadmap to getting the assessment increased and a validation that the MSBU Ordinance was constructed correctly, however, in the end that was not the final outcome. The MSBU Committee did receive a spreadsheet listing all properties that should fall under the assessment. This spreadsheet did add a number of lots and it was used to certify the roll for the Tax Collector. Final payment was made to GSG. This is informational only and no vote required.
- **Purchase new pump for Northside fountain – Coordinator:** The North side fountain pump burnt up and tripped the breakers. Upon resetting the circuit breakers, it was realized that the pump was smoking, and breakers were shut off. There is a need for a new pump to get the system working again. Research resulted in the cheapest pump at \$489.99 plus shipping. The coordinator stated that he could make the repairs himself. The chairman was/is reluctant to have the coordinator perform the work. The coordinator indicated he could do the work and there was no need to spend extra money to get the repair done. A motion was made by Kathy Gesslein to purchase the pump which was seconded by Scott Parrish. Motion carried 4/1 with the chairman dissenting.

- **Purchase new lights for fountain – Coordinator:** The lights on the fountain need replacing since some of the LEDs have burnt up. The cost of the 150W lights is \$89.99 and the 50W lights are \$34.99. A motion was made by Scott Parrish to purchase the lights which was seconded by Cherry Sherman. Motion carried unanimously.
- **(added) adding center lines to new roads – Scott Parrish** Due to a recent traffic incident the striping of the newly paved roads has become a safety concern for the community. The MSBU Coordinator had already begun working this issue and has an appointment with a representative from Guetler and Guetler. As soon as pricing information is available the committee can vote on it.
- **(added) Update on progress of Crime Watch – Scott Parrish** Scott provided a brief update on the progress of citizens coming together to get the Crime Watch program implemented. The committee inquired if Crime Watch needed funding and Scott replied that the folks involved didn't feel they were at a point to request funding. This will be a continued work in progress and when funds are required a request will come before the MSBU Committee.
- **MSBU COORDINATOR UPDATES**
 - **Road Project Completion** – All the roads identified on the paving plan have been completed. It had been the intention of getting maximum paving completed with available funding and striping was not addressed. The community has addressed concerns for safety, so striping is being looked at. The coordinator has a meeting with, Guetler and Guetler, the company that performs this to get a quote. The MSBU Committee asked the coordinator to address the striping with the County Administrator to see if the county has a standing contract with Guetler whereby the county can get the striping completed. Open item.
 - **FY21 Budget** – The MSBU Coordinator provided all MSBU Committee members with a copy of the budget forecast.
 - **Recent Purchases** – The coordinator made two purchases at the end of FY20. One was for Office Supplies in the amount of \$121.75 and the other was for Repair and Maintenance, flags for fountain, in the amount of \$117.65.

- **COUNTY ADMINISTRATOR**

- **ADJOURN**
 - Next meeting scheduled for 17 Nov 2020 @ 6pm
 - Motion to Adjourn made by Kathy Gesslein, Seconded by Cherry Sherman; motion carried.