

MSBU Advisory Committee Meeting Minutes 09.14.2022

MEMBER 1	MEMBER 2	MEMBER 3	MEMBER 4	MEMBER 5
	Co-Chair			Chair
Cherry Sherman	Andrea Smith- Blackwood	Kathy Gesslein	VACANT	Scott Parrish

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- **COMMITTEE ROLE CALL**

- Call to Order @ 6:00pm
- Pledge of Allegiance

- **ADOPT PREVIOUS MINUTES**

- Minutes of 13 July 2022. Motion to adopt made by Kathy Gesslein seconded by Andrea Smith-Blackwood. Motion carried unanimously.

- **ADOPT AGENDA:**

- A motion to adopt the agenda was made by Kathy Gesslein seconded by Cherry Sherman. Motion carried unanimously.

- **NON-AGENDA AUDIENCE**

- None

- **AGENDA ITEMS**

- **Committee Vacancy** - The MSBU Coordinator added this agenda item to see if any of the current committee members knew of anyone who might be interested in filling the vacancy. The coordinator will post a message on the sign making the community aware of the vacancy and asking for volunteers. Any applicants for the vacancy will be vetted through the BOCC and appointment rests with the BOCC.
- **Continued discussion on Shenandoah and Elkcarn entrances** – Scott Parrish mentioned that he would like to see something like what is currently in place at the main entrance to Sunny Hills Blvd. Scott mentioned getting three (3) quotes for the signage, one being metal, one for stone, and one for brick. More discussion is required.

- **Roadside Mowing** - Scott Parrish inquired as to why this was on the agenda and the MSBU Coordinator explained. The current contract expires 30 April 2023 and if we are to extend or establish a new contract with new requirements then action needs to be taken to get this before the BOCC no later than January 2023 to request approval for an RFP/RFQ. The bidding process and award needs to be completed prior to the end of the current contract.

- **MSBU COORDINATOR UPDATES**

- **Sign has been repaired** - The MSBU Coordinator explained that a bad circuit board was replaced, and the sign is now operational for messages. There remains an issue with the light sensor or the LED light itself inside the cabinet. The coordinator will follow up with the sign company to order what is needed to correct this problem.
- **Rate Increase Documentation submitted to the county – New Base Rate is \$35.18 (pending budget approval)** - The coordinator submitted required documentation to the county for forwarding to the Tax Collector's office. Upon final approval of the FY2023 budget this will go into effect.
- **FY23 Projected Road Project:** Coordinator advised that the project that was submitted to the BOCC. The roads identified for the project include Airmont, Ainsworth, a portion of Baypoint and Birwood Ct.
- **Next Meeting Date:** Motion made by Kathy Gesslein and seconded by Andrea Smith-Blackwood to set the date for 02 November 2022.

- **COUNTY ADMINISTRATOR**

- Not Available

- **PUBLIC COMMENTS**

- None

- **ADJOURN**

- Motion to Adjourn made by Andrea Smith-Blackwood second by Kathy Gesslein. Motion carried. Meeting adjourned at 6:44pm.