



Offer to Purchase County-Owned Property

TO: Washington County Board of County Commissioners
1331 South Blvd.
Chipley, FL 32428

RE: Parcel #: 00000000 - _____ - _____ - _____ (One parcel per page)

Address (if applicable): _____

Assessed Value: \$ _____

Purchase Offer: \$ _____

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Date: _____

Mr. Jeff Massey, Washington County Administrator,

This letter is to serve as an official offer to purchase county-owned
Property: Parcel # 00000000 - _____ - _____ - _____.

I am aware that this property is to be sold, **AS-IS, with no warranty.**

Thank you for your review and consideration.

Sincerely,

Signature

Print

Date



County Administrator
Allen J. Massey

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

1331 South Boulevard
Chipley, Florida 32428
Phone (850)638-6200
Fax (850)638-6106

ALAN T BUSH
District One

DAVID PETTIS, JR.
District Two

TRAY HAWKINS
District Three

WESLEY GRIFFIN
District Four

DAVID CORBIN
District Five

FUQUA & MILTON
County Attorneys

Disclaimer for Washington County Board of County Commissioners List of Lands

The information on this **List of Lands** is published in good faith and for general information purposes only.

Washington County Board of County Commissioners does not make any warranties about the completeness, reliability, and accuracy of this information.

Sale of properties listed is at the discretion of Washington County Administration.

This information is subject to change.

Parcel dimensions are approximate and not guaranteed.

For complete parcel sizing accuracy, potential buyers must hire surveyor at buyer's expense.

Surveys requested by buyer will not be refunded by Washington County Board of County Commissioners and cost will not be adjusted from selling price.

For the most accurate information, buyer may visit the Washington County Property Appraisers website at:

<https://qpublic.schneidercorp.com/Application.aspx?App=WashingtonCountyFL&PageType=Search>

Thank you for your interest in property owned by Washington County Board of County Commissioners.

If you have any questions or concerns, please contact Genevieve Hauser at: (850)638-6200 (O), (850)703-5002 (D) or by email at: wadmin@washingtonfl.com

Thank you,
Genevieve Hauser
Administrative Support
Washington County
Board of County Commissioners



Sale of County-Owned Property

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

The SALE OF COUNTY-OWNED REAL AND PERSONAL PROPERTY, written and executed in an Ordinance of Washington County, Florida; Ordinance NO. 18-8*.

Disclaimer: This is a brief synopsis of RECOMMENDATIONS to aid in the purchasing process. This is NOT a legally binding document. Washington County Board of County Commissioners urges all potential buyers to practice due diligence before making an offer or purchasing County-Owned Property.

Outlined below, you will find a brief synopsis of the process to be completed by potential buyers of Washington County's, County-Owned Property.

- 1) For a list of surplus County-owned properties, please call 850-638-6200 or email wadmin@washingtonfl.com to request a current copy of available Washington County-owned properties.
- 2) To make an offer on Surplus County-owned property, please submit the "Offer to Purchase County-Owned Property" form, found on website, to: wadmin@washingtonfl.com.
- 3) Offer must be received thirty (30) days prior to the upcoming Washington County Board of County Commissioner's Meeting for processing.
- 4) You will be contacted and advised if the offer will be taken before the Board of County Commissioners. Bids are presented quarterly in the following months: January, April, July, and October.
- 5) You may be present at the meeting where the offer is presented, but it is not required.
- 6) Following the meeting, you will be contacted and advised if the offer is accepted.
- 7) If accepted, you may pick up the Quit Claim Deed five (5) business days following the board meeting and exchange funds in the form of cashiers check or money order at the Board of County Commissioners Office: 1331 South Blvd, Chipley, FL 32428.
- 8) After receiving the Quit Claim Deed, you must take the deed to the Clerk's Office at the Washington County Courthouse: 1293 W Jackson Ave, Ste. 100, Chipley, FL 32428. Recording of deed is at buyer's expense.

*The full Ordinance NO. 18-8 of Washington County, Florida is available upon request.