



County Administrator
Andrew S. Fleener

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

1331 South Boulevard
Chipley, Florida 32428
Phone (850)638-6200
Fax (850)638-6106

ASHLYNN MARQUEZ
District One

DAVID PETTIS, JR
District Two

JOEY BROCK
District Three

WESLEY GRIFFIN
District Four

DAVID CORBIN
District Five

FUQUA & MILTON
County Attorneys

Addendum No. 2

Date: June 12, 2026
To: All Bidders
From: Washington County Board of County Commissioners
Project Name: Generator Maintenance and Repair
Project Number: RFQ 2026-02

Answers to Questions are as follows:

1. Can the County provide a copy of the standard agreement form referenced in the RFQ, including any exhibits and insurance requirements, for review prior to proposal submission?

Response: The agreement will reflect the scope of work, insurance requirements, etc. listed in the RFQ. If the proposer/bidder does not agree to the terms, the County will work with the next lowest qualified bidder.

2. The RFQ requires Commercial General Liability insurance with limits of \$2,000,000 per occurrence. Would the County consider accepting \$1,000,000 per occurrence coverage, or alternatively a combination of \$1,000,000 primary coverage with umbrella/excess liability coverage to satisfy the requirement?

Response: The county will consider a combination of \$1,000,000 primary coverage with umbrella/excess liability coverage to satisfy the requirement.

3. Addendum No. 1 notes that several generator units have changed. Can the County confirm that the generator inventory, model numbers, and specifications listed in the RFQ are current?

Response: The bidder that asked for the clarification was familiar with our generators and knew we had changed a few units out since the last time they worked with the County. The generator inventory in the RFQ is current.

4. Is the contractor expected to provide all load bank testing equipment, cables, and accessories required to perform the annual load bank testing?

Response: Yes

5. If a portable generator is required because repairs exceed eight (8) hours, how should those costs be quoted and invoiced?

Response: The costs are to be quoted at the time of the repair, quoted with Daily, Weekly, and Monthly rate options, and invoiced monthly at the lowest total rate option for that month.

6. Under the 10% parts markup limitation, how should freight, expedited shipping, and other procurement-related costs be handled?

Response: Those costs would be in addition to the cost of the part if invoiced separately by the supplier.

7. Are consumable materials (oil, filters, coolant, belts, hoses, etc.) expected to be included in the PM pricing, hourly repair rates, or both?

Response: Both.

8. Does the two-hour emergency response requirement refer to technician arrival onsite, dispatch of personnel, or initial contact with County staff?

Response: Technicians' arrival onsite.

9. If additional generators are added during the contract term, will pricing be negotiated separately, or will existing bid rates apply?

Response: Negotiated separately.

10. Is travel time billable for scheduled preventive maintenance services, or only for repair and emergency service calls?

Response: Only for repair and emergency service calls.

11. We are requesting clarification on how the pricing should be entered in the Total Cost column of the Bid Price Form. Specifically, we would like to confirm whether the PM (Quarterly Cost)* should be calculated as four quarterly preventative maintenance visits annually, and whether the Total Cost column should include the combined annual total of the four quarterly PM visits, Annual Load Bank Testing, and Annual Maintenance.

This clarification will help ensure our bid pricing is completed accurately and consistently with the Scope of Services outlined in the bid package.

Response: To address the concern, the Bid Form has been updated to better clarify the County's intent. The revised form now identifies the quarterly preventative maintenance cost as an **annual cost** and separates the pricing for Annual Load Bank Testing, Annual Maintenance, and Total Cost for each generator. **The updated Bid Form is attached.**



Maintenance of Generators Request for Quotes

RFQ #: _____

Date: _____

BID FORM

Company Name:							
<u>Unit ID/ Location:</u>	<u>KW:</u>	<u>Make:</u>	<u>Serial Number:</u>	<u>*PM Quarterly (Annual Cost)</u>	<u>Annual Load Bank Testing Cost:</u>	<u>Annual Maintenance Cost:</u>	<u>Total Cost:</u>
Mud Hill Tower	44	HIPOWER	525101009				
Washington County Jail	80	Generac	2051369				
Admin Offices	350	HIPOWER	525101012				
Sheriff's Offices	83	HIPOWER	525101172				
Emergency Management	200	Kohler	2279466				
Holmes Valley Road Communication Tower	24	Generca	3012395536				
Health Department	128	HIPOWER	525101174				
Public Works Yard	105	Kohler	2087629				

Total annual cost of all generator maintenance: _____

**Does not include the cost of resistive load bank testing.*

Contractor Hourly Rate Schedule:

Regular Work Hours: _____

Overtime Work Hours: _____

Bid Form Page 1 of 2

Bidder Acknowledgements:

- The bidder must be organized for the purpose of providing maintenance services of generators. The bidder must have a proven ability to commence work within reasonable time of contract award.
- The bidder must have qualified and trained staff with sufficient back-up personnel to successfully complete the contract requirements.
- Personnel must include experienced generator technicians, and experience with government and municipalities are preferred.
- The bidder must have the central office capability to supervise and monitor the program ensuring satisfactory provision of services.
- The bidder shall provide evidence of insurance, including Workers Compensation, Liability, and Property Damage Insurance.
- The bidder shall submit a list of three (3) references, including name of institution, address, and contact person with email and phone number.

Authorized Name:

Printed Name:

Title: