

**WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, FLORIDA**

REQUEST FOR PROPOSALS

RFP NUMBER: 2026-03

The Washington County Board of County Commissioners is requesting the submittal of Letters of Interest/Applications/Proposals from qualified firms or individuals to provide legal services needed and required by the Board, County Administrator, and various Washington County departments.

Sealed Letters of Interest/Applications/Proposals, one (1) paper original, five (5) hard copies, and one (1) copy on USB flash drive in PDF **must** be received by the Administration Office at 1331 South Blvd, Ste 400, Chipley, FL 32428 no later than **4:00 P.M. CST on September 15, 2026**, at which time the Applications will be opened publicly at 4:01 P.M. on September 15, 2026.

Late Applications shall not be considered and shall be returned unopened. The County of Washington reserves the right to accept or reject any or all Applications and to waive any deficiency or irregularity in the Applications.

The Request for Proposal documents will be available on **August 12, 2026**, and may be obtained during regular business hours by emailing Kimberly Birge-Gorman at kbirge@washingtonfl.com.

Special Accommodation: Any person requiring a special accommodation at a proposal opening because of a disability should call the Human Resources Department at (850) 415-5151 at least five (5) workdays prior to the Proposal opening.